



New York Metropolitan Chapter

newyorkmetro.apwa.net

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One Hundred Seventy Eighth Executive Committee Meeting Crabtree's Restaurant – Floral Park, NY

2020 EXECUTIVE BOARD

President
JEFFREY C. COLEMAN, P.E.
VILLAGE OF SCARSDALE

Vice President
KEVIN GINNANE.
VILLAGE OF FLORAL PARK

Secretary
LOUISE GUERRA
ROCKLAND COUNTY HIGHWAY

Treasurer
ROBERT J. MANGAN, PE
RETIRED

Board Members
Long Island Branch
THOMAS RINI
DAVID O'BRIEN

Southeastern NY Branch
STEPHEN MUNNO
MICHAL NOWAK

Chapter Delegate
PETER SCILIANO

*Advisory Council
Chairman*
KEVIN CONKLIN

Council Members/Past Presidents

- JAMES W. MAXWELL - 2018
- THOMAS MCALEER - 2017
- STEPHEN MUNNO - 2016
- THOMAS J. RINI - 2015
- LOUIS MARTIRANO, CPII - 2014
- DOMINICK LONGOBARDI - 2013
- ANDREW M. CONNORS, PE - 2012
- JOHN SCHERER - 2011
- ROCCO V. CIRCOSTA - 2010
- DAVID O' BRIEN - 2009
- VINCENZO TAMBURRO - 2008
- DAVID O'BRIEN - 2007
- MICHAEL J. SADOWSKI - 2006
- JOHN SCHERER - 2005
- KENNETH KRAFT - 2004
- LOUIS DIDOMENICO - 2003
- RONALD C. DELO, PE - 2002
- HARRY L. WEED - 2001
- BENEDICT A. SALANITRO, PE - 2000
- ROBERT J. MANGAN, PE - 1999
- ROCCO V. CIRCOSTA - 1998
- JOSEPH G. PECORA, PE - 1997
- JAMES J. DEAN - 1996
- LAWRENCE F. DUNN - 1995
- ANDREW M. CONNORS, PE - 1994
- PETER J. WOODCOCK - 1992
- CHARLES H. VEZZETTI - 1990
- DAVID R. LOVEJOY, PE - 1989
- EDWARD K. DAVIES, PE - 1982
- FELIX G. ANDREWS - 1978

Draft Minuets
March 4, 2020

The One Hundred Seventy-Eighth Meeting of the Executive Board of the New York Metropolitan Chapter, American Public Works Association (APWA) was held at Crabtree's Restaurant, Floral Park NY. The Meeting was called to order at 12:20 PM by President Jeff Coleman. President Coleman led the Pledge of Allegiance to the flag.

The Following Officers and Executive Board Members answered the roll call:

Jeffrey Coleman	President
Kevin Ginnane	Vice President
Louise Guerra	Secretary
Tom Rini	Board Member Long Island Branch

Others in Attendance

James Maxwell	Chapter Administrator
John Munroe	SENY Director
Dominick Longobardi	Past Chapter President

Quorum requirements were not met. President Coleman welcomed all to the meeting.

Presidents Report

President Coleman acknowledged and thanked SENY Branch President Stephen Munno for putting together and submitting the Project of the Year application. A copy was passed around and a copy will be emailed to the members.

President Coleman spoke a little about the Young Professionals Committee which will be Chaired by Tyler Siefert.

One Hundred Seventy Eighth Meeting March 4, 2020.
Meeting Minutes Approved May 6, 2020
Motion President Coleman, 2nd Treasurer Mangan and carried



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Vice Presidents Report

No Report

Secretary Report

There were no changes made to the minutes of January 8, 2020, Quorum not met approval of minutes will be at the May 6, 2020 meeting.

Treasurers Report

Treasurer Mangan was not present at meeting, Chapter Administrator Maxwell gave the report on chapter finances for the period of January 8, 2020 through March 4, 2020. Quorum not met approval of Finances will be at the May 6, 2020 meeting.

Reading of Communications and Bills

No Report

Chapter Delegate

President Coleman spoke on behalf of Pete Sciliano who along with Dominick Longobardi attended the Council Chapters meeting held in Kansas City, February 20 through 22, 2020. The most important changes that came out of the meeting is the increase of requirements for the Chapter and Branch treasurers, also there will be a new Quick Book Program implemented.

Tom Rini asked that we leave the Alternate delegate as is, he has too much going on to take on the task.

Dominick stated they had the Regional meeting in Kansas City and one of the things that came out of the meeting is instituting monthly phone calls with all the Regional Delegate and Alternate Delegates, instead of waiting for monthly meeting to approve items, this will take effect starting April.

Dominick stated they met with Region 1 and plan on working very closely with region 1, one of the main reasons is the snow conference in 2022 is being held in Pittsburgh and wants to make sure we are all active in the conference.

Dominick stated there is a lot more activity coming out of the Council Chapters, he will let Delegate Sciliano tell us about it at a later date.

Dominick stated they will be revamping education on a National Level new programs will be coming out.



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Chapter Administrator's Report

1. Approved minutes for December 2019 Executive Committee posted on website and sent to national.
2. List of 2020 Executive Board members sent to National.
3. Fall/Winter Newsletter posted on website and membership and membership advised of link.
4. Continue gathering information for PACE Award.
5. Attended Chapter Organizational meeting 1/08/2020.
6. Attended SENY Branch Organizational meeting on 1/10/2020
7. Participated in National Membership webcast (Brad Patterson) on January 21, 2020.
8. Consolidated list of past presidents and executive boards 1944- present and posted on chapter website.
9. Posted SENY Branch scholarship 2020-21 application on chapter website

Chapter Administrator Maxwell asked Secretary Guerra to touch base with Stephen for the resolution for the equipment show, so he can file for the insurance.

Chapter Historian

No Report

Chapter Awards

Tom Rini stated they will be filling the committees at the Executive Board Meeting

Membership

Administrator Maxwell stated as of December 31, 2019 we had 186 members when he checked before the meeting, we were up to 194, but it only showed we had 3 new members added to the roster. (1 Yonkers Paving Concept, 1 Atlantic, 1 Town of Cortland)

President Coleman asked if the Long Island Branch got any traction from the letters they sent out.

Newsletter

Administrator Maxwell stated one went out in January another letter will be sent out sometime in July.



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Education

President Coleman was contacted by Triple A about hosting a Red-Light Camera Symposium, it would be a ½ day in the morning, Jeff reached out to Pace to see about hosting.

Jim Dean sent out an email about a free Flood Plain Management class.

Bylaws

President Coleman stated we need to set up a committee, have two from Long Island Branch and two from SENY Branch to review and make changes.

Government Affairs

Dominick will be in Washington DC next week for the APWA Board Meeting, he requested appointments with all the Local Congressional Representatives and is hoping to get the opportunity to meet with some if not all.

Dominick was asked to testify at the EPA Hearing in Washington which did not materialize.

Dominick stated the New York Chapter is having their conference at the end of March. The Spring Conference is happening up in Albany, William E. Spearman III is the keynote speaker. They have a call into the Governor's office to see if they can set up a meeting for APWA. .

Emergency Management

Administrator Maxwell sent out two notices to everyone to date. They are trying to set up another training session at Westchester Fire Training Center in September.

International

No Report

Long Island Branch Report

Director Rini stated they had two meeting already the 3rd is set for March 19, 2020. January meeting, they had a representative from Third Track gave a full presentation. February meeting was a doctor who does CDL testing and training came in a gave an update on upcoming regulations.

Membership they have been pushing with sending out letters, and getting NYC involved. Tom turned it over to Dominick, Dominick stated that National at PWX asked Dominick to reach out to Joseph Jarrin Executive Deputy Commissioner New York City DOT to get the city on board with getting active in the Chapter. Joe Jarrin has about 5 people in his office that are interested in getting involved in the Chapter it was not discussed about forming their own branch.



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Dominick stated during the Annual March Conference they are going to add an hour and half session topic being working on roads, utility work, road paving. Which is a study that NYS is working on right now so NYS DOT will be coming to the Annual Conference.

Dominick would like to invite them to the Branch's next meeting and would like to invite Joe Jarrin to the next Executive Meeting. Joe mentioned to Dominick he can host a meeting in NYC.

SENY Branch Report

Director Munroe advised everyone per President Munno that everything is in place for the equipment show being held in May.

Old Business

President Coleman mentioned the only old business was the Bylaws committee which was already discussed.

New Business

Administrator Maxwell stated being our next meeting is in May and the rooms for the PWX will most likely be out before then we send President, Vice President and Delegate, if for some reason one of them is unable to attend we would start at the top of the Executive Board and work our way down to replace except for the delegate if the delegate cannot go then it would be the alternate. Quorum not met so Jim will send out a email next week to the board members to get a vote.

Next Chapter meeting will be held May 6th, 2020 SENY Branch

President Coleman made a motion to adjourn the meeting, Vice President Ginnane 2nd. The meeting was adjourned at 1:00PM.

Addendum to the Executive Board Meeting Minutes of March 4, 2020
Meeting held in Floral Park, New York

Unfortunately, we did not have a quorum at this meeting so items and expenses could not be authorized/approved.

By the time of our next Board meeting, the registration and housing information will be out for PWX. Those present agreed that we needed to do an e-mail vote to authorize the President, Vice President and Delegate to attend PWX in New Orleans at Chapter expense (per past practice). Therefore, I would appreciate hearing from each of the Executive Board members with respect to approving travel to PWX as listed above, and, should the President or Vice President not be able to attend, either the Secretary, Treasurer or one of the 4 Directors attend in his place. In the event the Delegate cannot attend, the alternate (Tom Rini or Harry Weed) would attend in his place.

Executive Board members voting Aye

President Coleman	Aye
Vice President Ginnane	Aye
Secretary Guerra	Aye
Treasurer Mangan	Aye
Director Nowak	Aye
Director Munno	Aye
Director Rini	Aye
Delegate Sciliano	Aye
Director O'Brien	No Response

We did not have a quorum at the March 4th Executive Board meeting so we were unable to approved the January 8, 2020 meeting minutes. As our May Executive Board meeting will be busy with the Equipment Show, it was thought to do an e-mail approval of the January 8, 2020 minutes. Please review the attached minutes and let me know your approval, or, approval with noted additions, changes or deletions.

Executive Board members voting Aye

President Coleman	Aye, with change
Vice President Ginnane	No Response
Secretary Guerra	Aye
Treasurer Mangan	No Response
Director Nowak	Aye
Director Munno	Aye
Director Rini	No Response
Delegate Sciliano	Aye
Director O'Brien	No Response

Both items approved by majority by way of e-mail vote, this addendum will be attached to the meeting minutes of March 4, 2020.

James Maxwell
Chapter Administrator
March 13, 2020