

**To: APWA - New York Metropolitan Chapter Members**

The APWA New York Metropolitan Chapter's Annual Membership meeting features awards to recognize the municipalities and individuals that made positive contributions in the field of public works. Please consider nominating an individual worthy of these awards.

**Attached please find the award applications. Please submit your nominations by October 1, 2019 to:**

**Stephen Munno, Chapter Awards Chairman  
Via Email: [smunno@orangetown.com](mailto:smunno@orangetown.com)  
Via Fax: 845-359-6062**

**THE DAVID CAPLAN SERVICE AWARD:**

The David Caplan Service Award is given in recognition of **25 or more years of service to the same governmental agency and must be an APWA member for at least 5 years**. During the public office tenure of Robert Moses, Mr. Caplan was director of planning when the Throgs Neck Bridge and the Verrazano Narrows Bridge were completed and 150 miles of major arterial highways were built or redeveloped in the New York metropolitan area. In addition to being a life member of APWA, David Caplan was a life member of the American Society of Civil Engineers, holding important committee posts and until his death was deeply involved in the society's activities. He was also the former president of the municipal engineers of the City of New York, where he was awarded honorary membership and municipal engineer of the year.

**THE FLOYD F. WILCOX AWARD:**

The Floyd F. Wilcox Award acknowledges the **excellence of performance of public works personnel up to and including the title of foreman/supervisor/superintendent. To qualify, the person must have a minimum of 10 years employment in public works activities and be recommended by an American Public Works Association member.** Mr. Wilcox held all positions in the chapter and on his retirement was made treasurer emeritus. He remained active in chapter activities until his passing.

**THE GEORGE A. JACOB AWARD:**

In 1999, the New York Metropolitan Chapter of the APWA established the George A. Jacob Award to acknowledge **the excellence of performance of public works office personnel up to and including the title of supervisor, principal clerk, administrative assistant, etc. To qualify, a minimum of ten years of employment in a public works activity is required. American public works association membership is not required but an award recommendation must be by a current APWA member.**

**FRANKLIN D. ROOSEVELT AWARD:**

In advancing public works objectives at the national level as president and at the state level as governor, the New York Metropolitan Chapter of the APWA established the FDR Award in appreciation and recognition of the contributions of President Franklin D. Roosevelt. FDR recognized the responsibility and importance of government to build and upgrade public works facilities to maintain and improve the environment and for the country's overall economic vitality. This award is **given periodically to an elected official who has made a substantial and meaningful contribution to advancing APWA's public work objectives. An APWA member in good standing must make nomination for this distinguished award.**

In addition, the chapter also offers the following awards:

**THE MUNICIPAL AGENCY AWARD**

**THE PUBLIC WORKS OFFICIAL OF THE YEAR AWARD**

**THE PUBLIC WORKS PROJECT OF THE YEAR AWARD**

You will also find the awards applications on our website at:  
<http://newyorkmetro.apwa.net/MenuHomepage/649/AWARDS->

Sincerely,

Kevin Conklin  
President, APWA - New York Metropolitan Chapter

**DAVID CAPLAN SERVICE AWARD**  
**APPLICATION FORM**

In 1990, the New York Metropolitan Chapter established the David Caplan Service Award, to acknowledge the long service in the field of public works by many of the Chapter members.

There are just two requirements to be eligible for this award:

- (1) Honorable and efficient service for one or more public agencies in an official public works capacity for twenty-five (25) years or more.
- (2) Current membership in APWA and for a minimum of five prior years.

If you are eligible for this coveted award, please fill out this form and return to the Chapter at the address below.

*(PLEASE TYPE OR PRINT)*

NAME: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_

PHONE & eMAIL: \_\_\_\_\_

PRESENT TITLE: \_\_\_\_\_

YEARS OF APWA MEMBERSHIP: from \_\_\_\_\_ to \_\_\_\_\_ AGE \_\_\_\_\_

**EMPLOYMENT RECORD  
(PUBLIC AGENCY)**

**DATES OF EMPLOYMENT**

EMPLOYMENT RECORD (PUBLIC AGENCY)	DATES OF EMPLOYMENT
_____	_____
_____	_____
_____	_____

**TOTAL YEARS IN MUNICIPAL EMPLOYMENT:** \_\_\_\_\_

**CERTIFICATION OF EMPLOYMENT RECORD**  
(by Municipal or County Clerk, or other authorized persons)

\_\_\_\_\_  
Name Title / Agency

\_\_\_\_\_  
Signature Date

*Certification of former employment may be based upon records on file with current employer.*

**Please return completed applications to: Stephen Munno, Chapter Awards Chairman**  
**Via Email: [smunno@orangetown.com](mailto:smunno@orangetown.com)**  
**Via Fax: 845-359-6062**

**FLOYD F. WILCOX AWARD**  
**APPLICATION FORM**

In 1977, the New York Metropolitan Chapter established the Floyd F. Wilcox Award to acknowledge the excellence of performance of Public Works personnel up to and including the title of Foreman/Supervisor/Superintendent, depending upon his function.

There are just three rules governing this award:

- (1) Minimum of ten years employment in public works activity.
- (2) APWA membership is not required.
- (3) Award recommendation must be by a current A.P.W.A. member.

If you have a public works employee on your staff whom you wish to recommend for this coveted award, please fill out this form and return to the Chapter at the address below. The Chapter Advisory Board will select the recipients of this award from those names that are submitted.

*(PLEASE TYPE OR PRINT)*

NAME: \_\_\_\_\_

WORK ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ eMAIL: \_\_\_\_\_

PRESENT TITLE: \_\_\_\_\_ MUNICIPALITY: \_\_\_\_\_

APWA MEMBER: (YES) (NO)

REASON FOR RECOMMENDATION (Include certification of 10 years employment)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*(USE ADDITIONAL SHEET IF NECESSARY)*

PRINT NAME TITLE AGENCY

SIGNATURE DATE

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**Via Fax: 845-359-6062**

**GEORGE A JACOB AWARD**  
**APPLICATION FORM**

In 1999, the New York Metropolitan Chapter established the George A. Jacob Award to acknowledge the excellence of performance of Public Works Office Personnel up to and including the title of Supervisor, Principal Clerk, Administrative Assistant, etc., depending upon his/her function.

There are just three rules governing this award:

- (1) Minimum of ten years employment in public works activity.
- (2) A.P.W.A. membership is not required.
- (3) Award recommendation must be by a current A.P.W.A. member.

If you have a public works office employee on your staff whom you believe is deserving of this award and wish to recommend him/her, please fill out this form and return to the Chapter at the address below. The Chapter Advisory Board will select the recipients of this award from those names that are submitted.

*(PLEASE TYPE OR PRINT)*

NAME: \_\_\_\_\_

WORK ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

eMAIL: \_\_\_\_\_

PRESENT TITLE: \_\_\_\_\_ MUNICIPALITY: \_\_\_\_\_

APWA MEMBER: (YES) (NO)

REASON FOR RECOMMENDATION (Include certification of 10 years employment)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(USE SEPARATE SHEET IF MORE SPACE IS REQUIRED)*

PRINT NAME TITLE AGENCY

SIGNATURE DATE

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**FRANKLIN D. ROOSEVELT AWARD**  
**APPLICATION FORM**

The New York Metropolitan Chapter of APWA established the FDR Award in appreciation and recognition of the contributions of former President Franklin D. Roosevelt in advancing public works objectives at a national level as well as at the State level when he was Governor of New York.

FDR recognized the responsibility and importance of government to build and upgrade public works facilities in order to maintain and improve the environment and the quality of life for our residents, to create jobs and for economic vitality.

Under his leadership the Civil Works Administration (CWA) and Public Works Administration (PWA) and later the Works Progress Administration (WPA) were created. Through these programs numerous public works facilities were built and numerous jobs were created. Under FDR's New Deal program the TVA (Tennessee Valley Authority) was also created to bring electricity to those who never had it before.

These programs received overwhelming support of the people and provided numerous public works facilities, which improved the environment and our quality of life while creating numerous jobs.

This award is awarded periodically to an elected official who has made a substantial and meaningful contribution to advancing our public work objectives.

An APWA member in good standing must make nomination for this distinguished award.

NOMINEE'S NAME: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

ELECTED OFFICES HELD: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

eMAIL: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

eMAIL: \_\_\_\_\_

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## **PUBLIC WORKS PROJECT OF THE YEAR**

### **RULES AND REGULATIONS**

The purpose of the Public Works Project of the Year Award shall be to promote excellence in public works projects by recognizing the partnership between the managing agency, the consultant/architect/engineer, and the contractor who, working together, complete public works projects.

Although these rules shall govern the award of the NYMC Public Works Project of the Year Award, these rules use the same criteria for selection of the APWA Public Works Project of the Year Award, and therefore, the Chapter winner can be submitted for consideration by APWA National.

Nominations of projects are to be made by the member public works agencies to the Chapter Awards Committee at the address below. Each agency is limited to one nomination.

The recipient of the NYMC Public Works Project of the Year Award shall be determined by the Chapter Executive Board, upon the recommendation of the Chapter Awards Committee appointed annually by the Chapter President. The Committee shall meet during the third quarter each year to select the proposed award recipient from among the submissions received from the member public works agencies located within the Chapter area.

The project must have been completed during the preceding twelve months and must qualify as a public works project. Public works is defined as the physical structures and facilities that are developed, owned, and maintained by public agencies to house governmental functions and provide water, power, waste disposal, transportation, and similar services in accordance with established public policy.

The criteria to be used in the selection process shall include:

1. Utilization of good construction management techniques and completion of the project on schedule.
2. Safety performance and a demonstrated awareness of the need for a good overall safety program during construction.
3. Community relations as evidenced by efforts to minimize public inconvenience due to construction, safety precautions to protect public lives and property, provision of observation areas, guided tours, or other means of improving relations between the agency and the public.
4. Demonstrated awareness for the need to protect the environment during construction. This includes any special considerations given to particular environmental concerns raised during the course of the project.
5. Unusual accomplishments under adverse conditions including, but not limited to, adverse weather, soil, or other site conditions over which there was no control.
6. Additional considerations deemed of importance to the public works agency; such as exceptional efforts to maintain quality control and, if value engineering is used, construction innovations as evidenced by time and/or money-saving construction techniques developed and/or successfully utilized.

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## **Municipal Agency Award**

### **RULES AND REGULATIONS**

The purpose of the APWA New York Metropolitan Chapter Municipal Agency Award shall be to promote excellence in public works projects by recognizing the superior quality of workmanship by Municipal Public Works Employees involved in completing an In-House Public Works Project worthy of this award.

Nominations of projects are to be submitted to the Chapter Awards Committee at the address below by APWA member public works agencies only. Each agency is limited to one nomination.

The recipient of APWA New York Metropolitan Chapter Municipal Agency Award shall be determined by the Chapter Executive Board, upon the recommendation of the Chapter Awards Committee appointed annually by the Chapter President. The Committee shall meet during the third quarter each year to select the proposed award recipient from among the submissions received from the member public works agencies located within the Chapter area.

The in-house project must have been completed during the preceding twelve months and must qualify as a public works project. Public works is defined as the physical structures and facilities that are developed, owned, and maintained by public agencies to house governmental functions and provide water, power, waste disposal, transportation, and similar services in accordance with established public policy.

The criteria to be used in the selection process shall include:

1. Utilization of good construction management techniques and completion of the project on schedule.
2. Safety performance and a demonstrated awareness of the need for a good overall safety program during construction.
3. Community relations as evidenced by efforts to minimize public inconvenience due to construction, safety precautions to protect public lives and property, provision of observation areas, guided tours, or other means of improving relations between the agency and the public.
4. Demonstrated awareness for the need to protect the environment during onstruction. This includes any special considerations given to particular environmental concerns raised during the course of the project.
5. Unusual accomplishments under adverse conditions including, but not limited to, adverse weather, soil, or other site conditions over which there was no control.
6. Additional considerations deemed of importance to the public works agency; such as exceptional efforts to maintain quality control and, if value engineering is used, construction innovations as evidenced by time and/or money-saving construction techniques developed and/or successfully utilized.

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